



**INTERNATIONAL
SCHOOL OF BEAUTY
ANNUAL
SECURITY REPORT
2017,2018 and 2019**

INTERNATIONAL SCHOOL OF BEAUTY, Inc.
72261 Highway 111, Suite 121-B Palm Desert, CA 92260
Campus Security Act Disclosure Statement – Jeanne Clery Act

The Campus Security Act (Public Law 102-26) 34 C.F.R. Section 668.46 (c) (1) requires postsecondary institutions to disclose the number of instances in which certain specific types of crimes have occurred in any building or on any property owned or controlled by this institution which is used for activities related to the educational purpose of the institution and/or any building or property owned or controlled by student organizations recognized by this institution. In compliance with that law, the following reflects this institution's crime statistics for the period between 1/1/2017 through 12/31/2017, 1/1/18 through 12/31/18 and 1/1/19 through 12/31/19.

This information was requested and prepared by the Business Manager. All information has been provided by the Riverside County Sheriff's Department Information Services Bureau.

The following criminal offenses must be published each year and must be reported no later than October 1 of each year and include any crime statistics that occurred on campus during the previous three calendar year periods

Occurrences reported within the 2017, 2018 AND 2019 Calendar Year

OFFENSE	2017	Location:	2018	Location:	2019	Location:	*Hate Crime
Criminal Homicide							
Murder - Non-Negligent Manslaughter	0		0		0		0
Negligent Manslaughter	0		0		0		0
Sex Offenses							
Forcible Sex Offenses	0		0		0		0
Non Forcible Sex Offenses	0		0		0		0
Incest	0		0		0		0
Statutory Rape	0		0		0		0
Robbery	0		1	OFF CAMPUS	0		0
Aggravated Assault	0		0		0		0
Burglary	0		0		0		0
Motor Vehicle Theft	0		0		0		0
Arson	0		0		0		0
Liquor Law Arrests	0		0		0		0
Liquor Law Arrests-Referral for Disciplinary Action	0		0		0		0
Drug Law Arrests	0		0		0		0
Drug Law Arrests Referral for Disciplinary Action	0		0		0		0
Illegal Weapons Possession Arrests	0		0		0		0
Illegal Weapons Possession Arrests-Referral for Disciplinary Action	0		0		0		0
Destruction/Damage/Vandalism of property	0		0		0		0

	2017	Location	2018	Location	2019		*Hate Crime
Hate crimes: As listed under 34 CFR668.46 (c) (1) (i)							
Larceny-Theft	0		0		0		0
Simple Assault	0		0		0		0
Intimidation	0		0		0		0
Crimes Against Women Act							
Domestic Violence	0		0		0		0
Dating Violence	0		0		0		0
Incident of Sexual Assault	0		0		0		0
Stalking	0		0		0		0

**NOTE – Crimes reported under any of the categories listed in this section that show evidence of prejudice based on race, religion, sexual orientation, ethnicity, or disability as prescribed by the Hate Crimes Statistical Act.*

Crimes Against Women

The HEA defines the new crime categories of domestic violence, dating violence, and stalking in accordance with section 40002(a) of the Violence Against Women Act of 1994 as follows:

- “Domestic violence” means a “felony or misdemeanor crime of violence committed by—
- A current or former spouse or intimate partner of the victim,
- A person with whom the victim shares a child in common,
- A person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner,
- A person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies [under the VAWA],
- Any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction”
- “Dating violence” means “ violence committed by a person –
- Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
- Where the existence of such a relationship shall be determined based on a consideration of the following factors:
 - The length of the relationship;
 - The type of the relationship; and
 - The frequency of interactions between the person involved in the relationship.”
- “Stalking” means “engaging in a course of conduct directed at a specific person that would cause a reasonable person to –
- Fear for his or her safety or the safety of others; or
- Suffer substantial emotional distress.”

Definition of Terms

- The term **primary prevention** refers to programming, initiatives and strategies intended to stop domestic violence, dating violence, sexual assault, or stalking before it occurs to prevent initial perpetration or victimization through the promotion of positive and healthy behaviors and beliefs. Efforts to change behavior and social norms, and promote healthy relationships, healthy sexuality and egalitarian gender roles, or efforts to understand risk factors and protective factors for bystander inaction and change social norms around bystander inaction are all examples of primary prevention.

- The term **awareness programs** refers to programs, campaigns, or initiatives that increase audience knowledge of the issues of sexual assault, domestic violence, dating violence and stalking and share information and resources to prevent interpersonal violence, promote safety, and reduce perpetration. These efforts can include campus communitywide mobilizations as well as targeted audience-specific programming (including both students and employees). Awareness month campaigns, “Speak Outs,” rallies or marches, informational poster campaigns or resource websites, and educational programming that focus on sharing resources and information about these issues are examples of awareness programs.
- **Sexual Harassment** consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature when:
 - submission to that conduct or communication is made a term or condition, either explicitly, of obtaining or retaining employment, or of obtaining an education; or
 - submission to or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual's employment or education;
 - or that conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual's employment or education, or creating an intimidating, hostile or offensive employment or education environment. Sexual harassment may also include but is not limited to: unwelcome verbal harassment or abuse; unwelcome pressure for sexual activity; unwelcome, sexually motivated or inappropriate patting, pinching or physical contact, other than necessary restraint of student(s) by faculty members, administrators, college law enforcement, or other college personnel to avoid physical harm to persons or property; unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt threats concerning an individual's employment or educational status; unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt promises of preferential treatment with regard to an individual's employment or education status; or unwelcomed behavior or words directed at an individual because of gender. Of importance is to note that sexual harassment or violence does not have to occur between different genders. Same sex harassment and violence will be treated equally as sexual harassment or violence between same sex members.
- The term **risk reduction** refers to approaches that seek to mitigate risk factors that may increase the likelihood of perpetration, victimization, or bystander inaction. Risk reduction focuses on helping individuals and communities address the institutional structures or cultural conditions that facilitate SV, DV & stalking to increase safety. Examples of risk reduction may include but are not limited to general crime prevention education, campus escort programs, programs that educate on how to create individual and community safety plans and strategies, and bystander intervention programs that educate the campus on how to recognize and interrupt situations of harm, or implementing a communications system that can notify the entire campus community of immediate threats to security.
- The term **ongoing awareness and prevention campaigns** refers to campaigns that are sustained over time focusing on increasing awareness or understanding of topics relevant to SA, DV and stalking prevention. These programs will occur at different levels throughout the institution (i.e., faculty, incoming students) and will utilize a range of strategies. Ongoing awareness and prevention campaigns may include information about what constitutes sexual assault, dating violence/intimate partner abuse, and stalking, changing social norms, promoting recognition of perpetrator tactics, enhancing understanding of consent, and advancing prosocial behaviors of individuals and communities. Effective ongoing awareness and prevention campaigns will include developmentally appropriate content for the specific audience and their knowledge and awareness level and provide positive and concrete ways for individuals to get involved.
- The term **bystander intervention** refers to safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene in situations of potential harm when there is a risk of domestic violence, dating violence, sexual assault, or stalking against a person other than the individual.

Effective bystander intervention training prepares participants to recognize situations of potential harm, overcome barriers to intervening, identify safe and effective intervention options, and take action.

General Policy Statements Information:

1. Policy Statement Addressing Issuing Timely Warnings

In the event that a situation arises, either on or off campus, that, in the judgment of the Office Administration, constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued. The warning will be issued through direct voice communication and intercom to all faculty, staff and students while on campus and through our SMART System that allows the school to notify students via text or e-mail during non-school hours.

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the Office Administration may also post a notice on the school website at: www.internationalschoolofbeauty.com or post on the school’s student bulletin board location outside the business offices, providing the school community with more immediate notification. Anyone with information warranting a timely warning should report the circumstances to the Office Administration, by phone (760) 674-1624 Ext. 45 or in person at the school’s office located at: 72261 Highway 111, Suite 121-B, Palm Desert, CA 92260.

2. Policy Statement Addressing Preparation of Disclosure of Crime Statistics

The Business Manager prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on our web site at: www.internationalschoolofbeauty.com. This report is prepared in cooperation with the local law enforcement agencies surrounding our main campus.

Campus crime, arrest and referral statistics include those reported to the Office Administration, the designated campus officials, and local law enforcement agencies. These statistics may also include crimes that have occurred in private residences or businesses and is not required by law.

Each year, an e-mail notification or handout of the Campus Security Report is provided to all enrolled students. Copies of the report may also be obtained at the school’s office located at 72261 Highway 111, Suite 121-B, Palm Desert, CA 92260 or by calling (760) 674-1624 Ext. 45.

To Report a Crime and other Contact Information Requirements

Office responsible to provide a copy of the Campus Security information	Business Office
Who to contact to report an incident at the Institution	Claire Amaro
Local Law Enforcement agency to report an incident	Palm Desert Police Dept.
Name and contact information of Business Office	Claire Amaro 72261 Highway 111, Suite 121-B Palm Desert, CA 92260 (760) 674-1624 Ext. 45

3. Policy Statement Addressing Voluntary Confidential Reporting

If you are the victim of a crime and do not want to pursue action within the School System or the criminal justice system, you may still want to consider making a confidential report. With your permission, the

Business Manager or Office Administration can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the School can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

4. Policy Statement Addressing Hate Crimes and Hate Violence

Hate crimes or hate violence as defined in the statute "means any act of physical intimidation or physical harassment, physical force or physical violence, or the threat of physical force or physical violence, that is directed against any person or group of persons because of the ethnicity, race, national origin, religion, sex, sexual orientation, disability, or political/religious beliefs of that person or group". Incidents of hate violence can be reported to the Business Office or any member of Administration. International School of Beauty does not condone hate violence and is charged with ensuring that the rights guaranteed by state law and the U.S. Constitution are protected for all people regardless of their ethnicity, race, national origin, religion, sex, sexual orientation, disability, or political/religious beliefs.

5. Policy Statement Addressing Limited Voluntary Confidential Reporting

The local Police Department encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Because police reports are public records under state law, the local Police Department cannot hold reports of crime in confidence. Confidential reports for purposes of inclusion in the annual disclosure of crime statistics can generally be made to the Business Manager or Office Administration.

6. Policy Statement Addressing Security and Access

During business hours, the School will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours access to all School facilities is by key, if issued. In the case of periods of extended closing, the School will admit only those with prior written approval to all facilities. This school does not have Residence halls. Emergencies may necessitate changes or alterations to any posted schedules.

7. Policy Statement Addressing Campus Law Enforcement Authority

This school does not have Law Enforcement Authority or Arrest Authority.

8. Policy Statement Addressing the Encouragement of Accurate and Prompt Crime Reporting

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the Office Administration in a timely manner. To report a crime or an emergency on the School campus, call the Business Manager at (760-674-1624 Ext. 45). To report a non-emergency security or public safety related matter, call the Business Manager at (760-674-1624 Ext. 45).

9. Policy Statement Addressing Counselors and Confidential Crime Reporting (For Institutions With Confidential Reporting Procedures)

The School does not have professional Counselor on staff.

10. Policy Statement Addressing Security Awareness Programs for Students and Employees

During orientation for each class start, students are informed of services offered by the local Police Department. Students are told about crime on-campus and in surrounding neighborhoods. Similar information is presented to new employees. Crime Prevention Programs and Sexual Assault Prevention Programs are available in the community. A common theme of all awareness and crime prevention

programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

11. Policy Statement Addressing Crime Prevention Programs for Students and Employees

The School does not offer Crime Prevention Programs. During Orientation, all students are warned to always be mindful of their personal safety at all times, including parking in well-lighted areas and walking with someone they know to their car.

12. Policy Statement Addressing Criminal Activity Off Campus (For Institutions Whose Police Monitor Off-campus Activity)

The School does not have a monitor for off campus crime and does not have campus police.

13. Policy Statement Addressing Alcoholic Beverages

The possession, sale or the furnishing of alcohol on the school campus is governed by California state law. However, the enforcement of alcohol laws on-campus is the primary responsibility of the Local Police Department. The International School of Beauty has been designated “Drug free.” The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the International School of Beauty through the local Police Department. Violators are subject to International School of Beauty disciplinary action, criminal prosecution, fine and imprisonment. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone under 21 years of age is illegal. It is also a violation of the International School of Beauty’s Alcohol Policy for anyone to consume or possess alcohol in any public or private area of campus. Organizations or groups violating alcohol/substance policies or laws may be subject to sanctions by the International School of Beauty.

14. Policy Statement Addressing Illegal Drug Possession

The International School of Beauty campus has been designated “Drug free.” The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the Local Police Department. Violators are subject to International School of Beauty disciplinary action, criminal prosecution, fine and imprisonment.

15. Policy Statement Addressing Substance Abuse Education

All students and employees are informed that the unlawful manufacture, distribution, dispersion, possession, or use of a controlled substance within the premises of the school is strictly prohibited. Employees and students violating this rule will be subject to immediate termination of employment or school program. Drug free awareness programs and detailed information regarding dangers of drug abuse, assistance with drug counseling and rehabilitation programs are available.

These local agencies can provide assistance to our employees, students and their families:

Betty Ford Clinic – 39000 Bob Hope Drive, Rancho Mirage, CA 92270 / 1(800) 854-9151
Rancho Mirage Health & Rehabilitation Center – 39950 Vista Del Sol, Rancho Mirage (760) 340-0053

As stated above, students and employees are subject to termination for violation of this school rule. In addition, persons distributing drugs to employees or students will be referred to the authorities and charges of drug distribution will be pressed by the school.

A. Your continued schooling and/or employment is subject to:

1. Abide by the terms of this statement, and
2. Notify the administration of any criminal statute conviction for a violation occurring in the workplace no later than 5 days after such conviction.

B. The US Department of Education will be notified within 10 days after receiving notice under subparagraph A. 2. from an employee or student or otherwise a copy of such conviction will be submitted to the US Department of Education.

C. The school will take the following actions within 30 days of receiving notice under subparagraph A. 2. with respect to any employee or student who is so convicted.

1. Terminate employment of the employee or the schooling of the student, or

2. Require such employee or student to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by Federal, State, or local health, enforcement, or other appropriate agency.

D. Any student that is convicted of any offense, during a period of enrollment for which the student is receiving Title IV, HEA programs funds, under any federal or state law involving the possession or sale of illegal drugs will result in the loss of eligibility for any Title IV, HEA grant, loan, or work-study assistance (HEA Sec. 484 (r) (1)); (20 U.S.C. 1091 (r) (1)).

Drug Information Hot Lines: (800) 662-HELP

National Institute on Drug Abuse: (800) 843-4971

National Clearinghouse for Drug Information: (800) 729-6686

U.S. Dept of Education, SouthWest Region: (213) 598-7661

U.S. Dept of Education Task Force: (202) 708-9069

For additional information visit the National Council on Alcoholism and Drug Dependence at

<http://ncadd.org/>

16. Policy Statement Addressing Student Sexual Assault, Stalking, Domestic Violence and Dating Violence

This school is committed to maintaining a safe and secure campus for all its students and employees. The school policy on Sexual Violence, Domestic Violence and Dating Violence specifically addresses procedures that must be followed when an incident of Sexual Assault, Domestic Violence, Dating Violence or Stalking are reported.

International School of Beauty offers guest speakers, posters, and/or a variety of events throughout the year to bring about awareness to these issues.

ORGANIZATIONS that offer help if you believe you are a victim of sexual harassment or sexual assault:

- The Rape, Abuse and Incest National Network (RAINN) www.rainn.org
- Call the National Sexual Assault Hotline for free, confidential help, 24 hours a day: 1.800.656.HOPE.
- Visit the National Sexual Assault Online Hotline for free, confidential help online, 24 hours a day.

<https://www.victimsofcrime.org/help-for-crime-victims/national-hotlines-and-helpful-links>

For additional information visit the National Sexual Violence Resource Center at

<http://nsvrc.org/>

17. Policy Statement Addressing Preventing and Responding to Sex Offenses

The International School of Beauty does not have a regular program for educating the school community about sexual assaults and date rape, but we do have guest speakers throughout the year that bring awareness to these issues. The local Police Department will offer sexual assault education information to the students and staff of International School of Beauty upon request. If you are a victim of a sexual assault at this institution, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. The local Police Department strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to a local police officer. Filing a police report with a local officer will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or

judgmental opinions from officers. Filing a police report will: › ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim; › provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam); › assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention. The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system. Counseling and support services outside the International School of Beauty system can be obtained through the Rape and Sexual Abuse Center and the Victim Intervention Program of the local Police Department.

18. On campus disciplinary action in cases of alleged sexual assault will be based on the findings of the law enforcement agency investigating the facts pertaining to the crime and other mitigating circumstances.
19. These records are available upon request through the administrative offices.
20. Information for crime victims about disciplinary proceedings. The institution must, upon written request, disclose to the alleged victim of any crime of violence, or a non-forcible sex offense, the results of any disciplinary proceedings conducted by the institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of the crime or offense, the information shall be provided, upon request to the next of kin of the alleged victim.
21. As part of the Crime Control and Law Enforcement Act of 1994, the institution is required to make the following link/information available to the campus community where information can be accessed regarding registered sex offenders.

Link: <https://www.meganslaw.ca.gov/>

22. **Timely Warning**

In the event that a situation arises, either on or off campus, that, in the judgment of the School Director or School Owner or other members of the Administrative Staff present and in charge, constitutes an ongoing or continuing threat, a campus-wide "timely warning" will be issued. The notification will include a short description of the crime or incident, giving the time and date, location, reported offense, **suspect description**, and any other pertinent information used to facilitate the crime. The notification will also include personal safety information to aid members of International School of Beauty in protecting themselves from becoming victims of a similar crime. The warning will be broadcast thru the intercom to students, faculty and staff. Depending on the nature of the emergency, a decision will be made to utilize other methods or notification including posting of flyers entitled "Security Alert" on the building entrances.

23. **Emergency Warning**

When a significant emergency or dangerous situation that poses an immediate and/or continuing threat to the health or safety of the students, employees or clients at the school is identified and contained, a member of the Office Administration will immediately issue an Emergency Warning Notice to the school community. If necessary the Office Administration will follow-up with information to the school community with regards to any continuing or ongoing steps to contain the emergency, and when the emergency has been resolved.

Emergency Warning Notices may be distributed to students, employees and clients using the following modes of communication, or any combination thereof:

- Emergency alarms
- Intercom announcements

- Verbal announcements
- Email/Text messaging
- Hand-posted flyers

If the issuance of a group-wide Emergency Warning Notice might compromise the efforts of school officials or emergency personnel to satisfactorily contain the emergency or to help the victim(s), an Emergency Warning Notice will not be issued but other feasible efforts will be made to inform students, employees and visitors of the emergency.

24. Emergency Evacuation Plan and Fire Prevention

This school's campus consists of one building. The International School of Beauty has developed the following emergency plan to cover those actions that must be taken to ensure employees, students and customer safety from fire and during other emergencies.

The following actions have been implemented:

- All exits are clearly marked
- The required number of fire extinguishers are mounted
- Fire extinguishers are replaced and/or recharged yearly
- The local Fire Department inspects the building for safety hazards and the school complies with any citations
- The report from the Fire Marshall is kept in the administration office
- Drinking water coolers are maintained on each level of the building
- Diagrams of emergency exit routes are clearly displayed
- Students are instructed in emergency procedures at the Freshman Orientation
- Procedures for employees are discussed in meetings and at the new employee orientation

During an Emergency

In the event of an emergency such as an earthquake or fire, all employees are expected to evacuate the premises. Employees are to assist students and customers to exit the building but at no time are employees expected to jeopardize their own safety to do this.

Notification will be given to employees, students and clients by:

- Direct voice communication
- Intercom (Loud Speaker)

Any bomb threat, fire alarm, or notification by emergency services automatically constitutes a threat sufficient to activate the schools evacuation procedures. In addition, any other threat that could result in bodily harm and could affect any portion of the students, employees or clients constitutes a threat sufficient to activate evacuation procedures.

Upon notification of the need to evacuate, all students, employees and clients should exit the building quickly but orderly, and follow the Emergency Exit Guidelines to the predetermined outside areas to wait for further information. The schools Office Administration official will inform the school community when it is safe to reenter the building.

After the emergency evacuation has been completed, the employees and students are instructed to meet in a pre-designated area in front of the school building and a head count will be taken to ensure everyone is out of the building. The Management may instruct certain employees to gather certain documents, such as the student daily attendance sheet, so that a proper head count can occur.

During instances of the need to lockdown the school, students, employees and clients should take cover immediately and wait to be told everything is clear.

Tips to follow in case of a bomb threat

KEEP CALM... Immediately drop all activities and follow the evacuation plan posted around the building to the nearest exit and move to the designated safe location away from the building. Call police 911 from neighboring building or cell phone. Notify neighboring businesses of the potential threat. Watch and guard for arriving clients or students and do not let them enter the building. NO ONE RETURNS into the school until a clear signal is given by authorities that the threat has been alleviated.

Fire Prevention

The following procedures will be used to prevent fire:

- All accumulated combustible trash and debris will be removed as soon as possible
- Flammable liquids will only be stored and dispensed from UL approved safety containers designed for that purpose
- Adequate numbers of fire extinguishers rated not less than 10B shall be placed in accessible areas and within easy reach from multiple locations within the clinic and school classroom and office area
- All hair color products, liquid, powder and developers will be labeled and stored in conditions conducive to adequate protect from combustion
- All products will be checked for shelf life and discarded if old

This institution does not maintain any special relationship with State and local police and does not have an agreement with those police agencies (such as written memoranda of understanding) to investigate alleged crimes.

This institution encourages students to complete a timely reporting of all crimes to the campus administrators, police and appropriate law enforcement agencies.

This institution encourages students to immediately report an incident where an emergency evacuation will be needed. All students should be familiar with the evacuation procedures posted in several key places around the campus.

This institution does not provide on-campus housing. Therefore the following disclosures do not apply to this institution:

Fire Safety (668.49)

Missing Students (668.46(h))

Students and employees should refer to the following person or agency when reporting or seeking help on a criminal incident. Please note that any emergency that requires immediate attention should not be waited upon on to report to the school's officer but rather contact the appropriate agency by calling (911).

Claire Amaro	72261 Highway 111, Ste. 121-B	Palm Desert, CA 92260	(760)674-1624 Ext. 45
Name of institution's officer	Address		Phone number

Revised 11/30/20